



**Randi Kozak, CRSP**  
Manager, Operations Compliance  
Environmental, Health & Safety  
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November 7, 2016

Tracey Braun, Director  
Manitoba Sustainable Development  
123 Main Street, Suite 160  
Winnipeg MB R3C 1A5

**Re: Notice of Alteration – St Jean Baptiste, MB – License 2048 RRR – File 4018.00**

Dear Tracey,

This letter is to request constructional approval for the Crop Production Services (Canada) Inc. St Jean Baptiste, Manitoba facility, located on RL 215 in the Parish of Ste Agathe, in the Rural Municipality of Montcalm.

This application includes:

- A completed Notice of Alteration application,
- A hard copy of the construction proposal, and
- A hard copy of the CPS site plan drawing.

The target date of construction for this project is November 15, 2016. Please contact me to indicate if you will not be able to review and approve this application in time for this deadline.


If you have any questions regarding this notice of alteration request please direct any questions to myself.

Sincerely,

Randi Kozak, CRSP  
Manager, Operations Compliance  
Crop Production Services (Canada) Inc.

Notice of Alteration Form



Client File No. : 4,018.00	Environment Act Licence No. : 2048 RRR
Legal name of the Licencee: Crop Production Services (Canada) Inc.	
Name of the development: Bulk Material Handling Facility - Dry Fertilizer	
Category and Type of development per Classes of Development Regulation: Manufacturing Bulk materials handling facilities	
Licencee Contact Person: Randi Kozak	
Mailing address of the Licencee: Unit E – 759 First Street	
City: Brandon	Province: MB Postal Code: R7A 2X5
Phone Number: (204) 571-5513	Fax: Email: randi.kozak@cpsagu.ca
Name of proponent contact person for purposes of the environmental assessment (e.g. consultant): "see above"	
Phone:	Mailing address:
Fax:	
Email address:	
Description of Alteration (max 90 characters): Construct a new inload leg and conveyor system, pour concrete pads, and upgrade some of the concrete floor in the warehouse at the bulk granular fertilizer plant	
Alteration fee attached: Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	
If No, please explain: Minor alteration	
Date: 11/07/2016	Signature:  Printed name: Randi Kozak, CRSP
<p>A complete Notice of Alteration (NoA) consists of the following components:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Cover letter</li> <li><input type="checkbox"/> Notice of Alteration Form</li> <li><input type="checkbox"/> 4 hard copies and 1 electronic copy of the NOA detailed report (see "Information Bulletin - Alteration to Developments with Environment Act Licences")</li> <li><input type="checkbox"/> \$500 Application fee, if applicable (Cheque, payable to the Minister of Finance)</li> </ul>	<p><b>Submit the complete NOA to:</b></p> <p>Director Environmental Approvals Branch Manitoba Sustainable Development Suite 160, 123 Main Street Winnipeg, Manitoba R3C 1A5</p> <p><b>For more information:</b></p> <p>Phone: (204) 945-8321 Fax: (204) 945-5229 <a href="http://www.gov.mb.ca/conservation/eal">http://www.gov.mb.ca/conservation/eal</a></p>

Crop Production Services (Canada) Inc.  
St Jean Baptiste, MB

Site Information

This property is located on RL 215 in the Parish of Ste Agathe, in the Rural Municipality of Montcalm and is currently owned by Crop Production Services (Canada) Inc (CPSC).

Changes Within the Development

This Notice of Alteration is to request constructional approval to perform a number of upgrades to the site to improve efficiency. The site currently includes a bulk granular fertilizer warehouse which has a maximum capacity of 2,200 ton of various bulk granular fertilizers, an outload conveyor, an 8-ton Doyle horizontal granular fertilizer blender, and an 8-ton weigh hopper system.

At this time, CPSC would like to notify Manitoba Sustainable Development that it intends to install a new inload conveyor system with a 100 ton/hr inload bucket elevator system which will be placed on a new concrete pad. A new inload drive over conveyor will be installed for trucks that are unloading into the bucket elevator system and this will also include a new concrete drive over pad. Lastly, upgrades to the existing concrete floor within the bulk granular warehouse will be completed with this project.

The current plans are for construction to commence on November 15, 2016.

Maps, Drawings, Site Plans, etc.

A site plan showing the additions has been attached for Manitoba Sustainable Development's files.

Identification and Quantification of Changes to the Type or Quantity of Raw Materials or Substances Used or Processed

It is anticipated that the upgrades to the inload conveyor system should not represent a change to the current handling capabilities. Total available dry fertilizer storage will not increase.

Quantification of Change in the Environmental Effects as a Result of the Alteration

With no anticipated changes to the production rate, no significant changes in the environmental effects are anticipated from the alteration of this development. Respecting granular fertilizer spillage, the proposed upgrades should greatly reduce the spillage from normal inloading operation. This coupled with the timely cleanup of any minor spillage that may occur during normal operation should contain all product. Also respecting air emissions, the upgrades will include covers on the inload conveyor which should ensure that minimal product is airborne and is contained within the property line of the site.

Lat: 49.243416 Long: -97.333216

Highway 75

Service Road

Chemical Warehouse

LP Gas Storage

Septic Tank

Office

Storage Shed

Dry Fertilizer Storage

8'6"

10'

5 ft

5' 14' 5' 14' 5' 36'

Seed Storage

Seed Storage

Shop

Shop

Seed Bins

Scale

Diesel Fuel

Office

Anhydrous Ammonia

Load Pad

Crop Production Services  
Highway 75 - 1/2 Mile South St Jean  
St Jean Baptiste, MB ROG 2B0  
204-758-3125

Revised:

02/24/16



Code:

47510