



Property Services
 Address
 Town/City MB Postal Code
manitoba.ca/housing

Name
 Title
 E-mail address
Tel: (204) 945-xxxx
Toll Free: 1-800- if avail
Fax: (204) 945-xxxx

<<Date>>

<<Leaseholder name>>

<<Co-leaseholder name>>

<<Address>>

<<City/town, MB postal code>>

Client ID: <<Client ID>>

Client ID: <<Client ID>>

Additional Household Member Not Approved

Dear << Leaseholder and Co-leaseholder >>:

Your request to add an individual(s) to your household has been reviewed. Your request has not been approved as this individual(s) has not met eligibility criteria for the program, has been barred from all Manitoba Housing properties or has an outstanding balance from a previous Manitoba Housing Tenancy.

Tenants may have a guest stay for up to one month provided they are not barred from Manitoba Housing property. Any guest staying for a period longer than one month without prior written approval by Manitoba Housing is considered an unapproved occupant. Tenants who have an unapproved occupant staying in their unit will be putting their subsidy at risk.

Please be aware that you have a right to have this decision reviewed. A request to review must be submitted within 60 days of the date of this notice. For more information about this process, please contact the:

Manitoba Housing Review Committee
 600-352 Donald Street
 Winnipeg, Manitoba R3B 2H8
 Phone: (204) 945-5477
 Email: ManitobaHousingAppeals@gov.mb.ca

If you have any questions or concerns, please contact me.

Regards,

<<Sender Name>>

<<Sender Title>>

Tel:<<Sender Tel>>

